



ACCA is not only about accounting; you will also develop a range of skills and knowledge in finance, tax, audit, management, law and information systems.

The financial and technical experience you will develop en route to ACCA qualification ensures that you can work anywhere: for example, within accounting/auditing, government, banking/finance, and any type of local or international business.

ENTRY REQUIREMENTS

ACCA offers three ways in which to join the Professional scheme and offers a range of exemptions for previous qualifications. The entry routes are:

1) PROFESSIONAL EXAMINATION ROUTE (PER)

Students are required to be at least 18 years old, and have at least one of the following:

- 2 A Levels and 3 GCSE's (including Maths and English)
- ACCA Certified Accounting Technician (CAT) – completed Intermediate level
- Association of Accounting Technicians (AAT) – completed Intermediate level
- ACCA Certified Diploma in Accounting and Finance
- BTEC National Certificate – any subject
- Advanced GNVQ – any subject
- NVQ level 3 or 4 – any subject
- A Degree – any subject

2) CERTIFIED ACCOUNTING TECHNICIAN (CAT)

Students who have completed Certified Accounting Technician will receive exemption from the knowledge module (3 papers) of the ACCA examinations.

3) MATURE STUDENT ENTRY ROUTE (MSER)

If aged 21 years or over, those students who are unable to meet either the PER or CAT criteria will have 2 years (4 consecutive examination sessions) from registration in order to gain Papers F2 and F3, prior to transfer onto a full ACCA registration.

EXEMPTIONS

The ACCA will consider offering exemptions for a range of qualifications, such as a degree, MBA, CAT, AAT, BTEC, HNC/D in Business, ICSA and the principal accounting bodies (CIMA, CIPFA, ICAEW, ICAS and ICAI).

TIMESCALE TO COMPLETE QUALIFICATION

This depends upon your current qualifications and experience. University graduates may be entitled to certain subject exemptions and therefore have an average completion period of 2 years for the fundamentals stage. If you enter at the knowledge module the completion period for the fundamentals stage is approximately 3 years

QUALIFICATION

Complete 14 papers in total. A maximum of nine papers in the Fundamentals level are available for exemption. All papers are assessed by formal written examinations, held in June and December, and in addition papers F1-F3 are available as Computer Based Exams (CBE)

FUNDAMENTALS

Knowledge

- F1 Accounting in Business
- F2 Management Accounting
- F3 Financial Accounting

Skills

- F4 Corporate and Business Law
- F5 Performance Management
- F6 Taxation
- F7 Financial Reporting
- F8 Audit and Assurance
- F9 Financial Management

PROFESSIONAL

Essentials

- P1 Professional Accountant
 - P2 Corporate Reporting
 - P3 Business Analysis
- Options (two to be completed)
- P4 Advanced Financial Management
 - P5 Advanced Performance Management
 - P6 Advanced Taxation
 - P7 Advanced Audit and Assurance

Prospective students should note that registration with ACCA and all examination entries are the sole responsibility of the student. Information and assistance is available on request.

On completion of the fundamentals level, students may apply for a BSc (Honours) in Applied Accounting from Oxford Brookes University by submitting a research and analysis project along with a key skills statement.

IMPORTANT DATES For students sitting Paper based exams

<u>Examination Session</u>	<u>Closing Date for Registration with ACCA</u>
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June	31 December (the preceding year)
December	15 August (the same year)

**Further details of all aspects of the qualification are available on the ACCA website:
[www. accglobal.com](http://www.accaglobal.com).**



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