

Learn, Develop, Network... Eat!

All for just **£15**

*Continuing Professional Development

Our **CPD* seminars** are a convenient way for you to learn something new, develop your knowledge of a specialist subject and meet like-minded people... all in your lunch hour!

The use of colour: how to present yourself professionally in the workplace.

With Andrea Scott

Thursday 21st January 2010, 12:30 to 13:45



Speaker Andrea Scott is an HR lecturer at the International Business School, managing the CPD programmes, as well as teaching on the CMI and undergraduate programmes.

Andrea gained a wealth of experience within the work place as an associate of the Chartered Institute of Bankers (ACIB) before gaining her MBA at Imperial College London.

As a qualified NLP Practitioner & Chartered MCIPD Andrea developed her own unique personal colour programme which is held at the IoM college as part of their adult education portfolio.

Seminar

This seminar will explore:

Why is colour so important?

Describe the characteristics and qualities of colour

How colour translates to the workplace

The principles of presenting colour for looking professional in the workplace

How colour can make you look younger and more healthy

Schedule

12:30- Buffet Opens
12:45 - Seminar Starts
13:30 -Seminar Ends

Registration Deadlines:

Limited places available
Please book early to avoid disappointment!



Isle of Man

**International
Business School**

Scoill Dellal Eddyrashoonagh Vannin

Questions? Please contact:

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Registration Form

for CPD Seminars

Please complete this form if you would like to attend a CPD seminar at the Isle of Man International Business School. The seminars are open to anyone to attend but places are limited. We therefore encourage you to book your place as soon as possible and **no later than three working days before the seminar**.

Details of all future seminars will be available on our website www.ibs.ac.im/cpd Alternatively, if you would like to be invited to future CPD seminars by email, please provide your email address and tick the box in section two below.

All seminars cost £15 per person. Payment by cheque can be accepted, although this must be posted or delivered with this registration form in advance of the seminar. No payment will be accepted on the day. Only delegates who have pre-booked their place and pre-paid or supplied invoice details will receive a CPD Certificate.

Data Protection

The Isle of Man International Business School is registered as a Data Controller with the office of the Isle of Man Data Protection Registrar, as required under the Data Protection Act 2002. We will only process data in accordance with this Act for the purposes notified to the Supervisor.

Please complete this Registration Form clearly in **BLOCK CAPITALS**.

1. The Seminar
Topic *The use of Colour' Tuesday 21st Jan 2010*
How did you learn about this seminar? _____

Why do you wish to attend this seminar? _____

4. Emergency Contact(s)
Name(s) _____
Relationship to You _____
Telephone(s) _____

2. Your Contact Details
Full Name _____
 Male Female
Organisation _____
Job Title _____
Daytime Telephone _____
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 Tick this box if you would like to be invited to future CPD seminars by email.
 Tick this box if you would like to receive the newsletter of The IBS by email.

5. Payment Details
Please post an invoice for £15, to:
Name _____
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Postcode _____ Reference _____

3. Special Needs or Support
Please tick and provide further details as appropriate
 None
 Dietary restrictions
 Medical conditions eg. allergies, epilepsy, diabetes
 Learning needs eg. dyslexia
 Physical disabilities
 Other Please provide details:

6. Declaration
I understand that by registering for this seminar, my payment/invoice will not be refunded/cancelled (unless the seminar is cancelled).
I declare that the information given on this form is correct.
Signature _____ Date _____

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